



**Australian
National
University**

ANU COLLEGE OF ARTS AND SOCIAL SCIENCES STUDY TOUR AND FIELD TRIP TRAVEL BURSARY

CONDITIONS OF AWARD

1. INTRODUCTION

Each year the ANU College of Arts and Social Sciences ('the College') may offer a number of awards known as the ANU College of Arts and Social Sciences Study Tour and Field Trip Travel Bursary ('the Award').

The objectives of the Award are to provide equity funding to facilitate study tours or field trip opportunities, and to enrich the academic experience of these eligible students.

Funding for this Award has been provided by the College.

2. BENEFITS

The value of the Award is stated in your letter of offer. The Award is paid in a one-off instalment upon accepting the Award unless otherwise stated in the letter of offer.

The recipient is responsible for making payment of all tuition fees by the prescribed date as set out by the University each session. Recipients of the Award are responsible for the costs of books, study materials, accommodation and all other costs of study.

3. ELIGIBILITY

The Award is available each year to a continuing ANU student who:

- (a) is a domestic student or permanent humanitarian visa holder; and
- (b) is enrolled in an undergraduate or postgraduate coursework program in the College; and
- (c) is enrolled in a short term study tour or field trip course offered by the College; and
- (d) can demonstrate financial hardship.

4. APPLICATION

The application is submitted on the prescribed form. Any requirement for supporting documentation and forwarding details will be stated on the application form and/or ANU Scholarships website. The application and all supporting documentation (where applicable) must be submitted on or prior to the closing date published on the ANU Scholarships website.

5. SELECTION

Only applicants who meet all the eligibility criteria will be considered. Selection is made on the basis of the severity of financial hardship demonstrated in the application.

The Award is offered to a student by a selection committee chaired by the Associate Dean (Education) will also include the Associate Dean (Student Experience and Integrity) and one other College Associate Dean.

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The selection committee reserves the right to make no award if it considers there is no applicant of sufficient merit. The selection committee may also vary the number of Awards and/or offer the Award at other times in exceptional circumstances or based on the standard of applications or students (where funds allow).

6. CONCURRENT HOLDING OF AWARDS

A recipient of the Award is permitted to hold concurrent student financial awards as outlined in the ANU coursework scholarships, grants and bursaries procedure.

7. DEFERMENT

The Award cannot be deferred.

8. ONGOING ELIGIBILITY

A recipient of this Award is required to complete the study tour or field trip that the Award was given to support.

9. CESSATION OF AWARD

The Award ceases or should be surrendered:

- (a) if a student no longer meets the eligibility requirements;
- (b) at the conclusion of the study tour or field trip course;
- (c) on the date on which the recipient withdraws or ceases to attend the University other than for approved absences;
- (d) if a recipient fails to commence or complete the planned study tour or field trip;
- (e) if a recipient changes their program or course without permission to retain the Award;
- (f) if a recipient breaches academic or behavioural standards set by the University under the Academic Integrity Policy and/or the Discipline Rule;

whichever is earliest.

10. REPAYMENT OF FUNDS

Subject to the information available at the time, the Associate Dean (Education) of the College may request that the payment for the semester in which the breach of conditions or withdrawal occurs be refunded in part or in full.

11. PROVIDING FALSE OR MISLEADING INFORMATION

Selection for the Award is based on the information provided to the University. The Award may be withdrawn at any stage if incorrect, false or misleading information is provided or relevant information is withheld. This includes circumstances where the false information is unrelated to the assessment for the Award.

12. TAXATION

Recipients are responsible for seeking independent taxation advice regarding their own individual circumstances. Student financial awards are regarded as taxable income if a recipient is enrolled on a part-time basis. If you are receiving Centrelink benefits, student financial awards may impact your Centrelink payments.

For more information, visit

- <https://www.ato.gov.au/Calculators-and-tools/Host/?anchor=IMST&anchor=IMST&anchor=IMST/questions#IMST/questions>
- <https://www.servicesaustralia.gov.au/income-from-scholarships-for-students-and-apprentices?context=43921>

13. ACCOMMODATION

It is the recipient's responsibility to obtain residential accommodation. Information on student accommodation and application forms are available from the University Accommodation Services. Information may be found on the Web at:

<http://www.anu.edu.au/study/accommodation>

14. PUBLICITY

The recipient may be requested to participate in publicity for the Award from time to time. This may include publicity in the state or territory of residence or of schooling. Recipients may be contacted for an interview and photograph. The University may also publicise the Award by publishing the names of the recipients. Arrangements for such publicity will be made through the ANU College of Arts and Social Sciences or ANU Communications and Engagement (ACE).

15. CONTACT WITH THE AWARD OWNER

All enquiries regarding the Award and changes, issues, or further information after acceptance should be made to:

Prizes and Scholarships Coordinator
ANU College of Arts and Social Sciences
Email: awards.cass@anu.edu.au

16. DISCLAIMER

The recipient of the Award is subject to *The Australian National University Act 1991* as amended, and to the Statutes, Rules, Regulations and Resolutions of the University.

The Award does not carry any commitment by the University for future employment.

These Conditions of Award should be read in conjunction with the University's student financial awards policy and coursework scholarships, grants and bursaries procedure available from the ANU website.

17. RELATED POLICIES, PROCEDURES & RULES

ANU Student Financial Awards Policy -

https://policies.anu.edu.au/ppl/document/ANUP_007803

ANU Coursework Scholarships, Grants and Bursaries Procedure -

https://policies.anu.edu.au/ppl/document/ANUP_009607

ANU Academic Integrity Policy - https://policies.anu.edu.au/ppl/document/ANUP_6477101

ANU Discipline Rule - <https://www.legislation.gov.au/Details/F2021L00998>